



SOUTH LAKE HIGH SCHOOL  
**SCREAMING EAGLE BANDS**  
GROVELAND, FLORIDA



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**BAND BOOSTER MEETING AGENDA / MINUTES**

**Date: August 30, 2022**

**I. Call to order**

- A quorum was present and meeting was called to order by Paula Jenkins, President, at 7:06pm.

**II. Members / Guests Present**

- Ryan Wright (Band Director), Paula Jenkins (President), Jackie Roman (Vice President), Gina Wright (Secretary), Monica Heredia (Member-at-Large), Evangelina Luna (Member-at-Large), Tammy Fornoles (Concessions Chair), Daphine McCoy (Guest), Vanessa Paniagua (Guest), Edil Santiago (Guest), Jenesie Cruz (Guest)

**III. Previous Minutes**

- *Motion to table because we do not have them at this time (Jenkins / Roman). Motion passes.*

**IV. Treasurer's Report**

- Account Balance = **\$2,060.91**
  - No outstanding invoices in external account
  - Upcoming invoices: FBA (Jan), Incidentals – repairs, etc.

**V. Unfinished Business**

- Band Camp Wrap Up – Easiest camp because smaller and reset attitude and mentality (best kids ever had the pleasure to teach- Mr. Wright mentioned) 67 in Marching Band- 2A Class for Marching – smallest since Mr. Wright has been here (normally 3A or 4A)
- Mr. Wright would like to have a registration event next year prior to band camp – Board Responsible to event. Set Up tables for the following: (Medical/Emergency forms, Insurance, Registration, Merchandise info/Merchandising/Shoe Sizing) - Sunday Night event prior to band camp.
- Snap Raise Fundraiser: Today is the last day – 4 hours away Raised \$10,049 – we just surpassed the goal. We are looking to do more fundraisers – upcoming this year.
- Football Game – Weather was bad, but at least we got to march, and march on and off field.
- Concessions; normally we would be out in the concession on the far side – 1<sup>st</sup> Football game decided to give pizza away to students since the weather was bad, not a lot of attendees and Leesburg band did not attend.
- Parents for next concessions need to be here early prior to next game. Ice can be provided by Culinary; kids will take care of bringing this down to the concession on home football games. Eventually moving the ice machine out of the space, being cautious of electricity – also notify band parents of possibility of donating fridge if they plan to get new one soon.

**VI. Committee Reports**

**Chaperones / Volunteer:**

- Mr. Wright would like to do training for chaperones (NO over the counter meds can be given to students! Only Mr. Wright can administer prescription drugs, Same Sex seating on bus, student never in groups less than 3)
- Chaperones and concession need to be Level 2 volunteer – fingerprinting is necessary for Level 2
- Events – We can take up to 10 Chaperones (only created 6 slots on Band App, but Mr. Wright will add 2 more slots for each event – 2 others are for Truck drivers)

**Concessions:**

- Committee Chair – Tammy and Sonny Fornoles. offered to be chairs
- Paula Jenkins makes a motion for Tammy and Sonny Fornoles to be Concession Committee Chairs. Jackie Roman 2<sup>nd</sup> the motion.
- Motion carries.

- When money is collected at the end of the night to count, 2 people are needed to count to have checks/balance and cover everyone. James would be great because he is treasurer if he is present, also Paula or committee chair would be great.
- Paula is suggesting \$300 cash till to start each Football game on average.
- Last year Students pre-ordered – handing out at the back window, so we can simultaneously handle our students and the visiting band/parents.
- We want to run out of food, we don't want to have a lot of leftovers
- Mr. Wright created an account with Restaurant depot and is in communication with Kelly Foods – used to use them previously. Hoping to get a partnership with one of these ideally it will be more cost efficient and timely. (Paula also have BJ/Sam's Club and Vanessa Pariagua has Costo membership)
- Mr. Wright has also reached out to Kona Ice to come bring their truck to games and see if they are willing to provide a % to the band.

### **Uniforms:**

- No report at this time.

### **Logistics:**

- Still need someone to haul the large trailer. We would love to have a parent volunteer to be the committee chair that has a truck capable to haul the large trailer (3/4-ton truck)
- Mr. Wright to speak Mr. Odom about taking the new Agriculture truck on those 5 events – Mr. Wright must drive. Potentially donate a gift to offer if he is hesitant, we can entice him with a donation to FFA or Agriculture program. [2 Away games and 3 Competitions]

### **Fundraisers: (Board is responsible for Fundraisers.)**

- Walk A Thon, 5K Run (1<sup>st</sup> year made \$2500 profit, 2nd year \$4000 profit) Want to be one of the first ones after the “winter” season. Make more money on the corporate sponsors, not as much from Runners. The last time we did it, it was on a Friday night (February) We had medals made for all runners and also had 4 division medals (Gold/Silver/Bronze)
- Paula had an idea of having car show in parking lot to bring in more people or could also possibly be a separate event and just sell concessions. **1 step would be speak with contacts and determine dates.** – small entry fee so we can do trophies, etc.
- Paula had another idea to have Jazz Band play for 55+ community and sell tickets and do a “candlelight processional” partner with Choir to do this and presell tickets. Steve Lightcap has recorded for us previously, could he make us a promotional video to market ourselves for additional events.
- Golf Tournament – Corporate sponsors for each hole is another option
- Bulk order some additional shirts to school staff
- Spirit Nights – Would like to set first one up in September – goal is to have 2 per month until the end of the year. Set up after rehearsal so family comes out. On average made \$180 per spirit night and they were great social events for the students (and parents too!)
- Chick Fil A only does whole school events, Mr. Wright will ask one more time, just to double check
- Chipotle, Panda, Fazoli's, Gator's Dockside, Bruster's – some restaurants are easier to work with or donate a higher percentage, that's why we chose these, and this is important to know when researching who to book.

## **VII. New Business:**

### ***IRS Update***

- 501(c)3 tax exempt status was automatically revoked previously. – IRS asking 11 times for 90-day extensions. Mr. Wright reapplied with the proper forms to be considered for re-instatement. It may take up to a month.

### ***Card Services in progress for concessions***

- Paula can take cards – Phone App and other cashier can do the cash till.
- Accept card moving forward at Football games. Less cash, more income, \$5 a month fee, wirelessly connected to the phone (tap/chip or swipe).

### ***Other new business***

- Mr. Wright posed a question - How do we get more parents involved?

- Vanessa P. made mention that work schedules can get in the way of over promising because parents don't want to disappoint.

### **VIII. Directors Report:**

#### ***Merchandise Store Updates***

- Shipping is delayed based on market availability. They made a special trip to deliver a large batch for 1st Football game. We appreciate patience – some parents complained and were nasty to some of the employees at link printing. They've supported the program over the years, and we ask everyone to give them grace and keep good working relationships with them. We want to keep strong relationships for our program and in our community.

#### ***Show Progress Updates***

- Marching band show – first two movements are completed and, on the field, started to set the third movement at yesterday's rehearsal
- Sept 27<sup>th</sup> first Silver Series Event

#### ***Vero and Tarpon Registrations Complete***

- Mr. Wright registered, early! That is ideal, which give us priority when performing, meaning we perform later in the day, which is better.

#### ***Silver Series Format/Meeting Responsibility (Board Quorum)***

- Board Quorum is needed if business is going to be discussed at those meetings.

### **IX. Upcoming Meeting Dates:**

#### ***All Upcoming meetings will be at 7pm:***

- Sept 27<sup>th</sup> – Silver Series #1 Regiment
- Oct 25<sup>th</sup> – Board Meeting #2
- November 29 – Silver Series #2 (Jazz)
- January 31st – Board Meeting #3
- February 28th – Board Meeting #4
- March 28th – Board Meeting #4
- April 25th – Silver Series #4 (Chamber) and Annual General Business Meeting
- June 15th – New board workshop (Budget/By-laws Review & Camp Registration Prep)

### **VIII. Adjournment**

- *Motion to adjourn (Jenkins / Roman). Motion passes.*
- Meeting was adjourned at 8:30pm.

**Next meeting is on October 25th on 7pm in the SLHS.**

Minutes recorded by Gina Wright, secretary.